

Prairie Harvest Employment Application

Name: _____ Date: _____
Present Address: _____
Primary (Cell) Phone: _____ Secondary (Home) Phone: _____
Social Security #: ____ - ____ - ____ E-Mail: _____

Position(s) applying for: _____
Full-time (30-40 hrs): ____ Part-time (20-30): ____ Part-time (less than 20): ____

Circle: Days Afternoons Weekends

Please indicate the times you are available to work each day of the week:

Monday: _____ Tuesday: _____
Wednesday: _____ Thursday: _____
Friday: _____ Saturday: _____

Wage desired: _____ Date available to begin work: _____

Circle last year of schooling completed: 9 10 11 12 13 14 15 16 16+

Major/area of study: _____

Are you currently a student? Y N

Describe any special training or education that you have received: _____

List past employment information starting with your present or most recent employer:

Company name: _____ Type of business: _____

Address: _____ Phone #: _____

Supervisor's name: _____

Employment dates: _____ to: _____

Position held: _____ Last pay rate: _____

Job responsibilities: _____

Reason for leaving: _____

May we contact this employer? Y N

Company name: _____ Type of business: _____

Address: _____ Phone #: _____

Supervisor's name: _____

Employment dates: _____ to: _____

Position held: _____ Last pay rate: _____

Job responsibilities: _____

Reason for leaving: _____

May we contact this employer? Y N

Company name: _____ Type of business: _____
Address: _____ Phone #: _____
Supervisor's name: _____
Employment dates: _____ to: _____
Position held: _____ Last pay rate: _____
Job responsibilities: _____
Reason for leaving: _____
May we contact this employer? Y N

What job-related skills or qualifications have you acquired through work, volunteer or personal experiences? _____

Please list the names of three people we could contact as a reference.

Name: _____ Relationship: _____
Address: _____ Phone #: _____

Name: _____ Relationship: _____
Address: _____ Phone #: _____

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Address: _____ Phone #: _____

How were you referred to Prairie Harvest? _____
What about working here is of interest to you? _____

When requested, can you provide two forms of documentation establishing your identity and eligibility to be legally employed in the United States? Y N

I authorize investigation of all statements on this application. I understand that misrepresentation or omission of facts called for will result in cancellation of this application or termination of employment.

Applicant's Signature: _____ Date: _____

Please return this application in person or make an appointment at:

Prairie Harvest
601 N. Main St.
Newton, KS 67114

316.283.6623
info@prairieharvestks.com